

**Atlanta Early Music Alliance
Grant Application
Effective July 1st, 2016**

Mission of the Atlanta Early Music Alliance:

It is the mission of the Atlanta Early Music Alliance (AEMA) to foster enjoyment and awareness of the historically informed performance of music, with special emphasis on music written before 1800. Its mission will be accomplished through dissemination and coordination of information, education, and financial support.

Goal of the Atlanta Early Music Alliance Grant:

The goal of the Atlanta Early Music Alliance Grant is to support and encourage the education and performance of early music throughout the Atlanta area. Preference will be given to proposals which directly support historically informed performance practice and/or education of early music (travel expenses, performance stipends, music purchase, expenses incurred by the venue, etc.) and which demonstrate financial need.

Eligibility Requirements:

Individuals and/or organizations who apply for a grant must be members of AEMA for consideration of the application. Membership information can be found at the website below:

www.atlema.org

Grant Amounts:

Grant amounts will vary, but will not exceed \$500.00. The awarded amount will be at the discretion of the Board.

Deadlines and Award Announcements:

Applications should be received at least three months in advance of the proposed event.

Awards will be announced within one month following receipt of application. Applications are reviewed on a continuing basis. Because grant funds are limited, early applications are encouraged.

The application form, with attachments, should be submitted to subsidies@atlema.org.

Upon Receipt of Grant:

The recipient is required to

- Acknowledge the Atlanta Early Music Alliance in the printed program and/or aloud during the concert.
- Open the event to the public, including members of AEMA.
- Provide a 10% or similar discount to card-carrying AEMA members for event admission.
- Allow AEMA to display membership and promotional materials during the concert.
- Provide AEMA with a preview or article related to the event for its BROADSIDE newsletter

Application Instructions:

Please fill out the following application, attaching supporting documentation where necessary.

**Atlanta Early Music Alliance
Performance Grant Application**

NAME OF APPLICANT (must be AEMA Member)

PHONE _____ EMAIL _____

Provide a title or a one-sentence description of the event for which you are requesting funding.

Attach or provide below a brief description of the event including date, location, repertoire, artists, and how this performance is in line with the mission of AEMA and the goals of this grant. Please be specific in describing how AEMA funds will be used. Please include any other information you believe the Board of Directors will need in order to fully understand and evaluate your grant request.

Will the applicant receive any form of remuneration for services related to this project?
____ No ____ Yes: If yes, please indicate amount on the attached budget page.

Amount Requested from the Atlanta Early Music Alliance (not to exceed \$500):

\$ _____

Estimated Expenses and Income

Please provide an estimate of expenses and income for the project. You may use the budget worksheets on the following pages to help you create an estimate or make your own budget worksheet that is more suitable to your purposes. Please submit the budget worksheet with your grant request.

Estimated Expenses: Includes costs of the performance including artist's fees, honoraria, other paid services; publicity costs such as printing and mailing; rentals of halls or equipment; purchase prices of goods; travel expenses, housing, meals, etc.

Total estimated expenses for the entire project.

\$ _____

Estimated Income: Includes income you expect to generate from admissions fees, grants from other sources, in-kind services (voluntary contributions of time, materials, or performance space that otherwise would have to be paid for), etc.

Total estimated income for the entire project.

\$ _____

Budget Worksheet

ESTIMATED EXPENSES:

Artist's fees or honorarium (provide artist name(s)):

_____ \$ _____

Other Paid Services (list services):

_____ \$ _____

Publicity/Promotion:

\$ _____

Printing:

\$ _____

Postage:

\$ _____

Other

Rentals, (Halls, Equipment, etc.) (please identify):

_____ \$ _____

Travel (Travel, Housing, Meals, etc.) (please list):

_____ \$ _____

Other Expenses (please list):

_____ \$ _____

TOTAL COST OF PROJECT

\$ _____

ESTIMATED INCOME¹:

Admissions/Fees/Ticket Sales: \$ _____

Grants from other sources: \$ _____

Amount Requested from AEMA (same as on page 2): \$ _____

In-kind services² (list types of in-kind services expected):
_____ \$ _____

Other sources of income (please list):
_____ \$ _____

TOTAL INCOME FOR PROJECT \$ _____

¹ If donations will be accepted, do **not** include an estimate of expected donations.

² In-kind services are voluntary contributions that otherwise would have to be paid for (time, materials, performance space, etc.)